



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : RAND COMPUTER CENTER
 Address : 2nd Floor Planbank Bldg Lopez Ave. Batong Malake, Los Baños, Laguna

P.O. No. : 23-08-0566
 Date : 08/30/2023
 Mode of Procurement: PUBLIC BIDDING

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : OGS Warehouse, Sto. Tomas, Pasig City
 Date of Delivery : _____

Delivery Term : 25 Calendar days
 Payment Term : within 45 days upon completion of delivery

| ITEM NO. | UNIT | QTY | DESCRIPTION | UNIT COST | AMOUNT |
|----------|-------|-------|---|-----------|------------|
| 1 | REAMS | 1,000 | Bond Paper Short, HARD COPY 80 GSM | 256.00 | 256,000.00 |
| 2 | REAMS | 400 | Bond Paper, HARD COPY Long-80GSM | 320.00 | 128,000.00 |
| 3 | PCS | 40 | Genuine Epson M100 Printer Ink Black (BK774), EPSON | 750.00 | 30,000.00 |
| 4 | SET | 30 | Genuine Epson eco tan L5190 Printer Ink (CMYK 003), EPSON | 1,100.00 | 33,000.00 |
| 5 | PCS | 5 | Waste Ink Pad for Epson L5190, EPSON | 400.00 | 2,000.00 |
| 6 | PCS | 400 | Hardbound book cover with screws and bolt, VECO | 420.00 | 168,000.00 |
| 7 | PCS | 100 | Hard cover 2-Ring Binder 2", SMART FILLING PRODUCTS | 130.00 | 13,000.00 |
| 8 | PCS | 55 | Hardbound Taxmap cover with screws and bolt 36x53 cm, 5cm in thickness, VECO | 900.00 | 49,500.00 |
| 9 | PCS | 1,100 | Letter Envelope with Logo (White Envelope), CLASSIC ENVELOPE | 13.50 | 14,850.00 |
| 10 | PCS | 40 | Genuine Canon E400 Printer Ink (Black47), CANON | 520.00 | 20,800.00 |
| 11 | PCS | 40 | Genuine Canon E400 Printer Ink Colored57, CANON | 1,000.00 | 40,000.00 |
| 12 | PCS | 26 | Genuine HP Neverstop Laser MFP 1200w (Toner 103A), HP | 1,400.00 | 36,400.00 |
| 13 | PCS | 30 | Genuine HP Ink Tank 115 Cyan, Magenta and Yellow (CMY GT 52), HP | 1,000.00 | 30,000.00 |

Control No. **4814**

SUBTOTAL : Php 821,550.00

Total Amount in Words Eight Hundred Twenty-one Thousand Five Hundred Fifty Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme: *For Willy* *Barbon*
RAND EDOUARD R. DE JESUS
(Signature over printed name of Supplier)
09/12/23
 Date

VICTOR MA REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

RM
ROBERT D. MINA
(Authorized Official)

Funds Available:

Javy
JUVY A. QUENCO
 Chief Accountant

Amount : ₱ 1,075,000.00

OBR No. : 100-2023-02
0008-1101



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|--|------|-----|--|-----------|------------|
| 14 | PCS | 50 | Genuine HP Ink Tank 115 (Black), HP | 275.00 | 13,750.00 |
| 15 | PCS | 25 | HP Laser Jet P1102 Toner Cartridge (CE 285A), HP | 4,300.00 | 107,500.00 |
| 16 | PCS | 50 | Genuine Epson EcoTan L5190 Printer Ink (003 Black), EPSON | 250.00 | 12,500.00 |
| 17 | PCS | 25 | HP Laser Jet Pro M12w Toner Cartridge (CF 279A), HP | 4,200.00 | 105,000.00 |
| 18 | PCS | 5 | USB Flash Drive 3.0 64GB Capacity, SANDISK | 538.00 | 2,690.00 |
| 19 | PCS | 3 | Numbering Machine 10-digits, TRODAT | 1,500.00 | 4,500.00 |
| 20 | PCS | 7 | 3-Layer Desk File Organizer Paper Tray, PHILYRA | 280.00 | 1,960.00 |
| 21 | PCS | 3 | Puncher Heavy Duty-3 hole, UK OFFICE | 1,850.00 | 5,550.00 |
| Note: The bidder offered Php1,075,000.00 which is lower than the calculated bid price of Php1,075,011.00. Pursuant to Section 34.4 of the Revised IRR, the Purchase Order Grand Total is Php1,075,000.00. ***** Nothing Follows ***** | | | | | |

Control No. **4814** **GRAND TOTAL : Php 1,075,000.00**

Total Amount in Words One Million Seventy-five Thousand Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme : *Rand Edouard R. de Jesus*
RAND EDOUARD R. DE JESUS
 (Signature over printed name of Supplier)
09/12/23
 Date

Victor Ma Regis N. Sotto
VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :
Robert D. Mina
ROBERT D. MINA
 (Authorized Official)

Funds Available :
Juvy A. Quenco
JUVY A. QUENCO
 Chief Accountant

Amount : ₱ 1,075,000.00
 OBR No. : 100-2023-02
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